

AKSTF Kick off Meeting 6/27/23

Attendees (Virtual)

Andy Piston	Ed Farley	Megan McPhee	Oscar Evon
Andrew Munro	Jacob Ivanoff	Megan Williams	Steve Reifentstahl
Austin Estabrooks	Justin Leon	Mike Flores	Tom Carpenter
Bill Templin	Karla Jensen	Michelle Stratton	Tommy Sheridan
Caroline Brown	Kathrine Howard	Noëlle Yochum	Laura Dwinnell

[Agenda & Links](#)

Meeting Highlights

- Questions & Answers
 - Q-What if the research areas do not fall w/in the Act specifically, may we expand the research areas? Yes
 - Q- Do we have access to NOAA reports? Yes. **ACTION - Ed** grants access to the AKSTF for appropriate or requested documents/sources.
 - How will we make the report consistent? We need to develop style guides and review procedures and timelines. **ACTION - Chair and Vice Chair** to develop guidance
 - Will we be reviewing or looking at the FMP - Fisheries Management Plan? No, our task is to review current research, determine gaps in research, and recommend future research. Think of this as an Alaska Salmon Research Plan.
 - This is a federal fisheries act. one point of focus for WG is to focus on research needs of salmon returns in AYK region. Does that mean the research is federal waters only? No - it's freshwater and marine, not only just federal waters
 - Are there resources devoted to shepherding the work group? Is Laura or someone else available to support that? Not sure. **ACTION - Ed** to get clarification on support.
 - Will TF have meeting logistical support? Yes. Do we need to define what the task for effort will be managed?
 - Are we allowed to form other areas to look at? How do we go about that? Can form other WG. Must come up with a focus . Need to form WGs very quickly because info needs to get sent out
 - When does the public get to listen in and weigh in? Going forward they can. Several members suggested we invoke a 'listen only' mode to help manage the sessions and provide listeners with a method for providing feedback. **ACTION - Chair and Vice Chair** determine and document appropriate meeting norms,
 - What are the rules around inviting outside experts? Inviting people to contribute? Are there rules or guidance? Our task is to make sure we have all of the understanding. So yes, we can bring in others. Don't limit if folks have expertise

- What days does each Mgt Area want to meet and how frequently? **ACTION - Laura:** Send our schedule survey to each Management Area team and Working Group to determine.
- If we get outside questions from outside organizations or media, who do we direct them to? We have all been selected to be on the AKSRTF. You are free to engage with outside organizations and media. If you are uncomfortable with the questions or engagement, then please reach out to the Chair/vice Chair, and we will help find someone who can address the question.
- AKSFC (via Ed Farley) will communicate with the AYK
- **The Working Group (WG)** specifically focused on what's going on, why is this happening. Especially chum and chinook. As TF we are focused more broadly on the 10 RAs. The WG may come up with gaps and overlaps.
 - WG must be at least 5 members
 - Is there a certain desired size of the WG and may any rep from the Task Force be on Wg? Members of TF may be members of the WG. You can sit on WG, any of us can. And we will solicit invitations from the external community as well.
 - Communications: What are the authorized ways to get the word out that we are looking for members of the WG? The AFSC is handling email solicitation, but TF members can recommend names too.
 - How does soliciting WG nominees work ? Not sure how we will select yet. Will have more discussion w/Senator Sullivan's office on that. **ACTION - Ed**
- **ACTION - Laura:** Get an admin POC from Ed for Anchorage travel info etc. Develop logistics info sheet for the AKSTF November meeting in Anchorage.
- AKSTF members self-selected to be part of Management Area teams and the Working Group as reflected in this [document](#).

#	Summary of Actions	Owner	Due	Status
1	Develop logistics info sheet for Nov 14-15 Anchorage Meeting	Laura	7/28	
2	Send Management Area scheduling survey	Laura	6/30	
3	Set up Management Area Meeting cadence	Laura	7/7	
4	Get answer to Working Group resource question	Ed		
5	Develop norms for public's access to meetings	Ed & Vice Chair		
6	Develop process for external WG nominees	Ed & Vice Chair		
7	Develop report development guidance and template	Ed, VC and Laura	7/10	

8	Populate the 4 Management Area “Gap Share” tabs in the Assignment matrix with Research Area specific gaps. This will be ongoing. First draft requested by 7/12	All AKSTF	7/12	
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